



FELLOWSHIP OF CHRISTIAN UNIONS (FOCUS) KENYA

TENDER NOTICE: BIDS ARE INVITED FOR PRE-QUALIFICATION OF CONTRACTORS

TENDER NO. FOCUS 1.

PRE-QUALIFICATION OF CONTRACTORS FOR THE PROPOSED DEVELOPMENT IN KASARANI L.R. No. 16113 KASARANI, NAIROBI FOR FELLOWSHIP OF CHRISTIAN UNIONS (FOCUS)

Tenders for both builder's works (Main Contract) and specialist works (Sub-Contracts) will shortly be invited for the construction and completion of the above-mentioned project. Prospective Tenderers registered with the National Construction Authority (NCA) in appropriate categories as indicated here below (proof of Registration will be required) should purchase the prequalification documents from the **FOCUS Headquarters located off Kasarani- Mwiki Road** upon payment of non-refundable fee in cash or bankers draft as follows to the cashier:-

i. Main Contract (Builders Works)

Contractors who must be registered in NCA 4 and above will be required to pay NON-REFUNDABLE FEE OF Kshs 1,000/=

ii. Mechanical Services

Plumbing/drainage, fire protection services, air conditioning and mechanical Ventilation services. Contractors must be registered in NCA 4 and above will be required to pay non-refundable fee of Kshs 1,000/=

iii. **Electrical Installation and Associated Services Contractors** must be registered in NCA 4 and above. Tenderers in this category will also be required to be registered or Associate with Contractors under category B with the Ministry of Energy and registered with Communication Commission of Kenya for telephone and Data Cabling, and will be required to pay a non-refundable fee of Kshs 1,000/=

iv. Each applicant must include the following information:

- a) Copy of current registration certificates
- b) Evidence of compliance to income Tax (Pin Certificate) and VAT
- c) List and value of similar projects completed in the last five years giving details of clients referees who may be contacted for further information.
- d) The names, Qualification and experience of key personnel.
- e) Reports of the financial standing of the tender for the past three years
- f) Details of contractors equipment and type ownership
- g) Information regarding any current litigation in which the tenderer is involved
- h) Any other information that the tenderer wishes to submit.

Other Tender that is not properly completed and does not fully comply with the requirements will be disqualified.

All tenders must be submitted in plain sealed envelopes and must bear the Tender Number but without the Tender's name and be addressed to:-

**The National Director,
Fellowship of Christian Unions (FOCUS)
P.O. BOX 781, 00618 Ruaraka
Tel +254 722 564 851**

The same may be delivered and placed at the Reception FOCUS Headquarters, so as to reach on or before Friday 26th April 2019 at 12.00 noon.

Tenders will be opened in the Boardroom at 1.00 P.M. the same day. Tenderers are invited to attend the opening exercise if they so wish.

The Employer reserves the right to accept or reject any bid without giving reasons for the decision taken.

The National Director.
Fellowship of Christian Unions (FOCUS) Kenya